

YOUNG MEN'S INSTITUTE
BOARD OF GRAND DIRECTORS BI-MONTHLY MEETING
MINUTES

Call to Order

Chairman of the Board, Brother Michael Dimech, called the meeting to order at 9:06 a.m. on Saturday, July 28, 2012 in the conference room of the YMI World Headquarters in South San Francisco, California.

Opening Prayer

The opening prayer was led by Grand Director Richard Pisciotta requesting God's guidance on the officers and their deliberations throughout the meeting.

Pledge of Allegiance

In a true spirit of fraternalism, the Pledge of Allegiance, led by Grand Director George Terry, was recited in a strong voice by those assembled. All were asked to remember our country's service men.

Roll Call

The roll call was taken and the following Grand Officers were present: Grand Directors Michael Dimech, Richard Pisciotta, George Terry, Nick Franceschine via conference call, Peter Pasini, Rudy Gutierrez via conference call; Grand President Frank Hepburn; Grand First Vice President Joseph Reza via conference call; Junior Past Grand President John Musgrove; Grand Secretary Michael Amato; Grand Treasurer Jack Albrecht via conference call; Grand Inside Sentinel William Effinger III via conference call; Grand Outside Sentinel Chris McCann

The following Grand Officers were excused by Chairman of the Board, Brother Michael Dimech: Grand Director Bill McNeany, Grand Second Vice President Luther Evans, Grand Chaplain Father Agnel de Heredia and Grand Marshal Richard Burke. Grand Director Charles McClure was marked absent.

The following YMI Brothers were in attendance: Brother Tom Fourie, PGP and Business Manager; Brother Bob Bartoli, PGP and current technology consultant to the Board

Reading of the Minutes

The minutes from the May 9, 2012 Meeting of the Board of Grand Directors were reviewed.

MSC – Pisciotta/Terry – Unanimous - that the minutes of the May 9, 2012 Meeting of the Board of Grand Directors be approved.

The minutes from the 127th Grand Council Session were reviewed. Grand President Frank Hepburn offered two changes and the corrections will be made on the final copy.

MSC – Terry/Gutierrez – Unanimous -that the minutes of the 127th Grand Council Session be approved as amended.

The minutes from the Special Meeting of the Board of Grand Directors held on June 19, 2012 were reviewed.

MSC – Franceschine/Terry – Unanimous - that the minutes of the Special Meeting of the Board of Grand Directors held on June 19, 2012 be approved.

Brother Fourie reported that all delegates to the 127th Grand Council Session will receive a copy of the approved minutes either via e-mail or the US mail. The minutes will also be placed on the YMI website.

Special Order of Business

The Board of Grand Directors discussed the appointment of a Vice-Chairman to conduct the business of the Board in the absence of the Chairman. Brother Michael Dimech appointed Br. George Terry to that position.

Communications

The Business Manager and the Grand Secretary presented the following communications:

- Council bulletins have been received from the following Councils: #1 (June & July), #2 (July), #32 (June & July), #40 (June & July), #59 (May), #84 (June & July), #99 (May & June), #497 (July), #573 (July), #612 (July & August) and #613 (June, July & August)
- Copy of the cover letter sent from the Grand Council Office with Assessment #147
- W-9 form submitted to the Grand Treasurer by the Business Manager
- Several financial reports from the Borel Private Trust and Bank regarding the monies being held from the Noel Smith Trust for San Mateo County Youth
- Copy of the Mercy High School, Burlingame Senior Awards Program for 2012, featuring the YMI Essay winners
- Written report from Grand Marshal Richard Burked on the presentation made at Holy Rosary School in Antioch, CA for the essay winners
- Updated list of the Grand Council Officers with phone numbers, etc.
- Letter sent by the Grand President that no reception would take place this year, rather each Council was asked to pray for the YMI
- Acknowledgement letter from Violet Taboniar for the death benefit sent on behalf of her husband, a member of #573
- Acknowledgement letter from the Renso Romeri family for the death benefit sent on behalf of their father, a member of #60
- Thank you letter from Lisa Dimech for being awarded the \$1000 prize in the 9-12 grade essay contest
- Notice of pastor changes in Richmond, Indiana
- Listing from Arthur Gallagher Co. on the ratings coverage of monies provided through our Liability Insurance Policy
- Publication from Immaculate Conception Academy in San Francisco
- A copy of the Voice of the YLI
- Publication from Sts. Peter and Paul Elementary School in San Francisco

- Four issues of the Catholic Voice (Oakland Diocese)

Grand Chaplain's Report

Father Agnel could not be present, however, he continues to pray for the Grand Council Officers and their work and he had a wonderful vacation trip to northern Italy.

Grand Treasurer's Report

Grand Treasurer, Brother Jack Albrecht, presented his Treasurer's Report dated July 23, 2012. This report showed the balances for the YMI fiscal year as they stand for the 2012-2013 year. He asked if there were any questions and responded to those asked about balances and monies collected thus far.

Brother Fourie thanked Br. Jack over the conference call lines for having met with Br. De La Torre regarding our taxes.

MSC – Pisciotta/Terry – Unanimous - to accept the July 23, 2012 Grand Treasurer's Report.

Board of Grand Directors' Committee Reports

Chairman of the Board, Brother Michael Dimech announced the Board assignments for Grand Director Committees for the 2012-2013 year. As each committee assignment was made, Brother Fourie reviewed the responsibilities of each committee. The assignments were as follows:

- Charters ~ Br. George Terry, Chr. ~ Review the need for anniversary charters and the replacement of lost charters as needed.
- Finance ~ Br. Michael Dimech, Chr., Br. Richard Pisciotta, and Br. George Terry ~ Review and approve for payment all bills for Grand Council. All bills have been reviewed and approved for payment.
- Long Range Planning ~ Br. Charles McClure, Chr. and Br. Peter Pasini ~ Update and edit the Five-Year Plan for the Young Men's Institute.

- Council Activities ~ Br. Bill McNeany, Chr., Br. Richard Pisciotta ~ Review and sign off on forms submitted by Councils for activities which could gross more than \$1500. An application from Santa Rosa Council #40 was presented and signed off by the committee.
- Supplies ~ Br. Michael Dimech, Chr. ~ perform an annual inventory of YMI property at the World Headquarters.
- Insurance ~ Br. Nick Franceschine, Chr. ~ Work with the Grand Council Office on any possible liability claims against the Order through the Travelers Insurance Company.
- Fund Raising ~ All Grand Directors ~ spear head all fund raising efforts to offset Grand Council expenses during the year (e.g. Crab Cioppino, Super Bowl Pools, etc.)
- “Proud To Be Catholic” ~ All Directors ~ possibly held in conjunction with the Red and White Mass.

Grand President’s Report

Grand President Frank Hepburn handed out a written report and then reviewed its contents. He reviewed his visit to the YLI Convention in San Francisco, his first official Council visit to San Francisco #1, the possibility of having Proud to be Catholic in San Jose, Br. David Zarri will direct efforts on the Walk for Life Program in January, and August will be a month for prayer for the YMI rather than a reception. Br. Fourie asked for the updated listing of all other official visits for publication in the Institute Journal.

Grand Secretary’s Report/Business Manager’s Report

Grand Secretary Michael Amato reported on his involvement with the IRS Audit of Grand Council and that the next steps would be covered under Unfinished Business.

Business Manager Tom Fourie reported on the following:

- The mailing for Assessment #147 was sent out and we are still awaiting payments from Councils: #13, #16, #59, #76, #80, #92, #93, #94, #137, #497 and #612.
- The Institute Journal has received more than enough information for its next issue. It will be completed and brought to Manteca as soon as the editor has time.

- Filing for Federal and States taxes for the Councils will be done after the Journal is completed.

Grand Directors Report on Grand Council Committees

Chairman of the Board, Brother Michael Dimech announced the appointments of Board members to serve on the various Grand Council committees. They are:

Audit: Br. Michael Dimech, Chr. – Br. Bill Effinger, Board member.

Budget: Br. Jack Albrecht, Chr. – Br. Richard Pisciotta and Br. Bill McNeany as Board members.

Ceremonials: Br. Phil Oberst, Chr. – Br. Nick Franceschine, Board member.

Coordinating: Br. Frank Hepburn, Chr. – Br. Pete Pasini, Board member.

Credentials: Br. Michael Amato, Chr. – Br. Richard Pisciotta, Board member.

Institute Journal: Br. Tom Fourie, Chr. – Br. Rudy Gutierrez, Board member.

Laws and Revisions: Br. Rob Bartoli, Chr. – Br. George Terry, Board member.

Man of the Year: Br. Pete Padron, Chr. – Br. Peter Pasini, Board member.

Membership: Br. Phil Fondale, Chr. – All Grand Directors on this committee.

Organization: Br. Michael Amato, Chr. – Br. George Terry, Board member.

Pro Deo: Br. Luther Evans, Chr. – Br. Bill Effinger and Br. Rudy Albritton to assist.

Pro Patria: Br. Joseph Reza, Chr. – Br. Rudy Gutierrez, Board member.

Reserve Fund: Br. Jack Albrecht, Chr. – Br. Bill McNeany, Board member.

Resolutions: Br. Anthony Martino, Chr. – Br. Nick Franceschine, Board member.

State of the Institute: Br. John Musgrove, Chr. – Br. George Terry, Board member.

Workshop: Br. Tom Fourie, Chr. – All Directors on committee.

As each committee appointment was made Brs. Dimech and Fourie reviewed the purpose and responsibilities. The Pro Patria and Pro Deo Committees need to work together on dates and the printing of the raffle tickets.

Unfinished Business

The final letter from the IRS with regard to the audit of Grand Council was reviewed and copies are being prepared for all Grand Officers. The letter stated that the Grand Council would maintain its non-profit status. It also recommended several improvements on the financial record keeping process presently being used for Grand Council. A discussion ensued.

MSC – Terry/Francschine – Unanimous – that Brs. Dimech, Fourie, Bartoli, Amato, Hepburn and Albrecht go over each recommendation, make the necessary changes and purchase the agreed upon software.

A final accounting report was made by the Grand Treasurer on the Grand Council Session in Seaside. The Grand Council had collected \$4980 from the attendees. However, we were still \$2052.32 under budget and these funds will come out of the reserves. Br. Fourie was able to renegotiate several agreements with the hotel due to our low turnout, however, the \$5000 food/beverage expectation could not be changed....therefore, the shortfall.

Plans for the 128h Grand Council Session are well underway. We have a contract with the Silver Legacy Hotel in Reno for June of next year. The Committee will be meeting at the hotel on Nov. 9-11, 2012 to make all the specific and final detail arrangements. The Church in Sparks has been contacted and is awaiting our arrival. The Sons of Italy at the Church have offered to cook our opening night dinner. There will be a Grand Breakfast and Grand Banquet at the hotel and the present cost per night per room for YMI is \$59. We have agreed to a minimum of 50 rooms.

Due to health problems of our Grand Marshal we may have to postpone the Softball Tournament.

The Bocce Ball Tournament is moving forward for September 29, 2012 in South San Francisco. Several Councils have formed teams and submitted the entry paperwork. There is room for 16 teams. Contact Br. Michael Dimech for more info.

Brother Reza asked for the Grand Council Session Planning Committee to look into the Embassy Suites Hotel in South Lake Tahoe for the possibility of meeting there in 2014.

Brother Fourie asked for a report from the Laws and Revision Committee regarding Councils which had submitted changes to their Council By-Laws. Br. Bob Bartoli, speaking on behalf of the Committee Chairman, Br. Rob Bartoli, reported and moved that the following submissions be approved: San Jose Council #2, Sebastopol #54, South San Francisco Council #32.

MSC – Terry/Pisciotta – Unanimous - to accept the report from the Laws and Revision Committee concerning Council By-Law changes.

Br. Bartoli said there was still clarification needed on Council #80.

The Laws and Revisions Committee reported on the proposals passed under the State of the Institute at the Grand Council Session. They found that all were in order as printed. A few would require new numbering and there were some procedures question. Otherwise they were good to go.

MSC – Terry/Pisciotta – Unanimous – to accept the Laws and Revisions Committee recommendation concerning the six proposals approved at the 127th Grand Council Session.

Br. Musgrove will continue to chair the investigating committee into the Grand Council By-Laws as this will be part of the State of the Institute Committee, which he chairs. The committee includes Brs. Amato, Bartoli, Fourie and Hepburn.

New Business

Brother Dimech opened a discussion on the future sites and dates of Board of Grand Directors Meetings. The months of September, November, January, March and May need to have dates and sites confirmed. Br. Dimech asked for feedback from the Directors on this subject. There will be one meeting at least in Ripon, CA. Br. Dimech asked every Director to contact him with their suggestions and he would make the decision.

There were mostly positive comments on the conference call setup that was used at this meeting. It will be in play for future meetings.

The work of Grand Sentinel(s) was brought up and how they could more effectively be involved during the YMI year. Br. McCann said he would do whatever he could to help Grand Council during the year.

Grand First Vice President's Report

Brother Joseph Reza was looking forward to this year. He was very excited. He asked that the Pro Patria Essay form be placed on the website. He was coordinating with Br. Luther on the raffle and will work with him to stuff envelopes and assist with the Red and White Mass. He asked that the YMI reach out to the public schools with the essay contest.

Grand Second Vice President's Report

Brother Luther Evans is already planning the Red and White Mass and it might possibly be held in Atwater, CA. He is also working with the Grand President on other ideas including the Proud to be Catholic events.

Junior Past Grand President Report

Brother John Musgrove said it was a fast three years. He appreciated the support that he received during that time. He asked to add Br. George Terry to the State of the Institute Committee.

Good of the Order

Brother Albrecht used the conference call because he was still sore from a fall off his bike.

The Grand Secretary will write a letter to welcome the new Archbishop of San Francisco and include our Seminarian Foundation work. It might be good if he became an honorary member of St. John Bosco Council #613.

Thanks to all who helped with the conference call setup.

Closing Prayer

The closing prayer was led by Brother Richard Pisciotta praying for those who were ill and recently deceased, Mrs. Rosemary Silva.

Adjournment

The meeting was adjourned at 11:25 a.m.

Respectfully submitted, yours for God and Country,

Michael Amato #613

Grand Secretary

Thomas A. Fourie #32, PGP

Business Manager

